App. F. IX-4

Previous References

CRB 4-25-3

1932-3 (CRB)

File No. 4-32.

Serial Nos.

Later References

Reserve Nil 30.3.43

General and Revenue Secretariat.

Serial Nos.

Part B-for November 1935

SUBJECT.

Contempt or otherwise

~~Revision of~~ D. Statements

Removed

17.1.36

General and Revenue Secretariat | File No. CRB 4-32-1 | of 193 | [App. F. III—2

Serial No.

Submitted.

"D" Statements showing all new appointments made in each unit during a Quarter are due in the office at the close of the month following the quarter, i.e 31st October, 31st January, 30th April and 31st July under Rule 27 (4) of the Recruitment Rules Manual. These Statements are not being received regularly from the unit offices nor any particular action is taken after receipt of such Statements which are received now and then.

Subd.

29-2-32.

(2) The order prescribing the return may be printed.

29/2

(3) The file prescribing the return of the "D" Statements is put up

1-3-32

The H.M.G.

(4) Please print 91/1 a note as to whether the privilege for which the return was prescribed is now being served by any return & if so by what unit should be discontinued

21/2/32

Note—Contn. Sheet.

WD 70—(GBPM)—67,000—13-8-31.

The necessity for prescribing these statement has been explained in G.O. dated 22.9.25. No other return serves the purpose for which this statement was prescribed.

Submd for orders.

(5) Whether this case should be treated as one connected with the enquiry that is now being conducted and the impression that it was then stated that these statements were unnecessary.

16/4/32

(6) That file may be furnished.

26/4

3/5 11.15

(7) Several attempts made to get at the file referred to were of no avail and the file could not be traced.

(8) The D. Statement form was prescribed in G.O. No. S.1297-347 G.A.C.R.B.1-25-3 dated the 22nd September 1925. As already stated, no other (statement) return serves the purpose for which this statement was prescribed. The importance of this return lies in the fact that it serves as a check upon the Unit Officers and other officers that are empowered to make appointments, by way of thwarting them from filling up vacancies under their control without reference to the Recruitment Board (Vide para 1 of the G.O dated 22nd September 1925).

M.

(9) It may be permitted to make mention of the fact here, that during the inspection of the several Unit Offices, the absentee statements attached to the Establishment Pay Bills were

Continuance or otherwise of the RB (D Statement)

General and Revenue Secretariat | File No. 439 | App. F. III—2]

7 Sg. 103 of 32-33

Serial No.

helpful to a very great extent in noticing the cases in which appointments were made without reference to the CR Board and continued for more than three months.

(10) At present, these returns (D Statements) are not systematically received from all the Unit Offices. The forms of the return would also require revision, if the return is to be utilised to the best advantage.

(11) In the light of the forms of the Above Statements relating to the Govt Offices and the Railway Offices, (put up herewith), a revised form of the return is prepared and submitted for orders.

Hms 13/7/32.

9/14/7 G

(12) The suggested revised form may perhaps be approved and the prompt submission of the statements enforced upon.

C. Ley 23/7

(13) I am not sure that this will serve any useful purpose. Please speak

NM 28/7/32

C 29/7

L. + X.

20 30, just

(14) The Chief Secy. said the question of simplifying the rule might be taken up, somewhat on the lines of the proposals for the establish-

NOTE—Contr. Sheet.

WD 02554—G P B—50,000—8-7-30

ment of a Staff Selection Board & the suggestions of Mr. V. V. Ramanadan in his paper read before the last meeting of the Civil Service Association at K.G.K. on 23.7.32. The following points may be considered:- 1) the abolition of the distinction between permanent & temporary, essential and ministerial & abolition of the various classes — there being only two classes, upper subordinate (at Rs 50 & above) and lower subordinate (below Rs 50), the minimum qualifications being graduation & S.S.L.C. respectively. 3) Men & boys of good service, such as, those of ex-servicemen or students in Govt. depts., may be included in a separate class with suitable minimum qualifications 3) Persons once recruited thro G.R.B. should automatically be absorbed in vacancies duly permanently abolished 4) list of eligible candidates to be maintained, so as to obviate the necessity for separate advertisement of each vacancy — the appointing officer being at liberty to choose one of the listed candidates or if none of them is suitable, to advertise 5) the Commission responsible of G.R.B in filling up vacancies to be maintained.

29/7

(15) A resolution to the effect that a Staff Selection Board may be appointed was moved at the last Dasara Session of the RA (October 1932) (vide orders in para 5 and 6 of the notes in the file) Dept. No. 2 6:24/32-1 The resolution was not perhaps taken up for discussion.

Simplification of the Existing Rules of Recruitment

1437

[App. F. III—2

General and Revenue Secretariat | File No. | of 193

Serial No.

(16) It is therefore for orders whether the orders contained in para 14 above together with the suggestions of Mr Ramanathan referred to therein, may be placed before the Board at its next meeting (on the 15th) for consideration.

Stms 5/11/32 — Gen. Dy 7/11

9/15/11

There is no doubt the rule of recruitment urgently require Simplification

I Newbold 8/11

7/11

If there are any definite suggestions that can be placed before the Board let me have a note of such suggestions

9-11-32

H.S. 10/11 9.11.

9/11

Send the file to the I Member who said the matter could be taken up later on

11/11

11/11

12/9/33

Vide g.o. No. 6-105/GRB1-34-1 dt 3.10.1934 issuing Revised Rules of Recruitment.

GENERAL SECRETARY 7 NOV 32

OFFICE OF THE ... No. 3856

NOTE—Contn. Sheet.

WD 70—GIPM—60,000—13-8-31

File No 439/32 of 193 . | General and Revenue Secretariat

His question was about the discontinuance of allowing of the quarterly D statement that is being received in the C.R.B. office. Now under the revised rules there will be a monthly statement of new appointments made required to be furnished by the drawing officers while the pay bill and the individual D statement of appointment to be furnished by the disbursing officers. A third statement every quarter i.e. the D statement is therefore unnecessary & it may be discontinued.

9/11/32

Now the revised rules have issued & revised or fresh returns or statements have been prescribed, no further action seems necessary. (The D statement has automatically ceased & or practically ceased we need not insist upon it.)

19/11/33

19/11

354
G4-12 of 30-31

Enel.

Urgent

380

Tel. Address- "SCHOLAR"

DEPARTMENT OF PUBLIC INSTRUCTION.

All replies to communications should be addressed to the Deputy Director of Public Instruction and not to any Officer by name. In all communications this Office Number in full should be quoted.

OFFICE OF THE DEPUTY DIRECTOR,
MYSORE DIVISION,

Mysore, Dated 28th July *193* 1.

FROM
THE DEPUTY DIRECTOR OF PUBLIC INSTRUCTION,
MYSORE DIVISION, MYSORE.

To

THE SECRETARY,
Central Recruitment Board,
BANGALORE.

Sir,

I have the honour to submit herewith 'D' Statement for the period from May 1930 to this date for favour of ~~kind~~ perusal. Only three vacancies occurred during the quarter ending June 1931 and they have not been filled up by me. As noted in the 'D' Statement, out of 38 vacancies occurring during the period, 11 places are still vacant and are notified for re-advertisement and some vacancies were required for absorption of thrown-out hands in connection with the devolopment or reduction of Incomplete Middle Schools while a few others were utilised for absorption as per Director of Public Instruction's No. 3987-456 of 30-31 dated 4th June 1931 and Government Order No. F.L. 7029-89 dated 13th March 1931. The net vacancies which would remain after adjusting the permanent handsri connection with the devolopment of Incomplete Middle Schools into Middle Schools and reduction of others into Primary Schools, sanctioned in Government Order No. E 30-85-6 Edn 438-30-2 Dated 30th June 31 will be sent for notification as early as practicable.

I havethe honour to be,
Sir,
Your most obedient servant,

for Deputy Director.

KV/28-7.

Submitted for kind perusal & orders whether any action is necessary on such statements. I have asked the H.M. of Lo to send up a note about it.

3-8-31 3/8/31

STATEMENT "D"

Statement of appointments made in the Office of the Assistant Director of Public Instruction, Nilgiris for the quarter ending From 5.1930 to June 1931. ..... 192 .

Designation and pay of the appointments that fell vacant during the quarter	Names of the officials who last held the appointments	Caste of the officials	Whether each vacancy was filled up by promotion or by direct recruitment	If filled up by promotion, whether 2 vacancies in the same grade had been filled up by direct recruitment and when? What were the places thrown open for direct recruitment and notified when? If the place was directly recruited, give details of notification	If filled up by direct recruitment, whether the vacancy was advertised in the Gazette, and if so, in what issue?	Whether the appointment has been reported to the Secretary, Central Recruitment Board, and if so, when?	Remarks
1	2		4	5	6		8

1	Agricultural Instructor, Hd Mde School, Bannur 35/-	Newly Saucheaid	—	Direct Recruitment	Special	2264 of 15.5.30 1093 of 15.1.31. 23.7.31	Reappointment.
2	do Mpile 35/-	do		do	do	2245 of 15.5.30 1092 of 15.1.31 23.7.31	do
3	do Panabetta 25/-	do		do	do	2246 of 15.5.30 23.7.31	do
4	do Kanabadi 35/-	do		do	General 3 Vacancies [2245 of 15.5.30] General Vacancies are 2244, 2245 & 2246		3.1.31.
5	do Basabetta 35/-	do		do	Special	2247 of 15.5.30 23.7.31	Reappointment
6	do Kalgu 35/-	do		do	Special	2245 of 15.5.30 1091 of 15.1.31 23.7.31	do
7	Weaving Instructor, Hd Mde School Kanara	do		do	Special	2249 of 15.5.30	do
8	Asst master, Hd Mde School 30/- Kudera	do	—	do	General. 3 Spl Vacancies are 2248, 2248/A & 2249	[2245 of 5.6.30]	31.7.30
9	Asst master, Hd Mde School Bannur 25/-30.	Sri Oddeh	Vakkaliga	do	Special	2252 of 5.6.30	17.6.30
10	Asst Mistress, Gaffoornissa Tenana N Canal School Nuspur 40/-	Gaffoornissa	Mohammedan	do	Special	198 of 17.7.30	8.4.31
11	Asst master, Hd Mde School, Bodyguards Lines 30/- Nuspur	Newly Saucheaid		do	Special Promotion 2 Direct Recruitment Vacancies are 2415 & 2452		21.6.30
12	Head Master, Prathsing Urdu Primary School 30/- Nuspur	Abdul Ali	Mohammedan	do	Special	2622 of 26/6/30	4.8.30.
13	Asst master, Govt Hgh School, Mariampet 25/-1-30.	Mr. K Subbadon	Brahmin	do	Special	2623 of 26/6/30	4.8.30.
14	Asst master, Govt Hd Mde School, Holenarsipur 40/-	Cs. Vaeyudeh	do	do	General Are 3 Spl Vacancies are 198, 2622 & 2623.	194 of 17.7.30	10.11.30.

15	Asst master, Wishich Normal School, Tenkasi 50/-	Ramaiah	Vaisya	do	Special	254 & 31.7.30.	* The Vacancy was kept open readvertisement, but as per DPI's No. A1 3987-456 & 4.6.31, the Vacancy was withheld for absorption & as per G.O. No. 4029-89 & 13.3.31.
16	Agriculture Instructor, Newly Sanctioned Middle School, Bellur. 35/-	—	Direct recruitment	Special	2171 & 6.5.30	Readvertisement.	
17	Asst master, Middle School, Swamivanam Mottai Bank, Thirumangalam. 25-1-30.	Ganapathy Vokkaliga	do	Special	1568 & 6.2.30.	5.6.30.	
18	Asst master, Middle School, Bellur. 40/-	S. Kaboomiah	Lingayat	do	Special	1604 & 13 2/30	5.6.30.
19	Agricultural Instructor, Newly Sanctioned Middle School Kadom. 35/-	—	do	Special	1928 & 14.4.30 402 & 15.5.30 23.7.31	Readvertisement.	
20	Asst master, Middle School, Chamarajnagar. 30/-	M. P. Krishnappa	Brahmin	do	Promotion. The two Direct Recruitment Vacancies are 1473 & 1663.	16.3.30	
21.	Asst master, Middle School, Sathad. 25-1-30.	S. G. Siddharupiah	Lingayat	do	Promotion, the two direct Recruitment Vacancies are 1568 & 1928.	6.5.30.	
22	Asst master, Middle School, Tenkasi 35/-	Mirza Abdul Baig	Mohamedan	do	Special	2179 & 7.5.30.	Readvertisement.
23	Asst master, Middle School Chamarajnagar 50/-	Lingaiah	Lingayat	Promotion. The two Direct Recruitment Vacancies are 47 & 1665.		——	15.5.30.
24	Asst master, Middle School, Laxmipuram 50/-	M. Varadaraja Iyengar	Brahmin	Direct Recruitment	Special	2239 & 15 5/30	11.6.30.
25	Asst master, Middle School Pandikali 40-2-50.	Newly Sanctioned	—	Promotion. The two Direct recruitment Vacancies 2621 & 194			
26	Asst master, Middle School Chamarajnagar 25-1-30.	D. Narayana	Vokkaliga	do	Promotion. The two Direct Recruitment Vacancies are 2622 & 2673		
27	Pandit, Wishich Normal School, Tenkasi	B. Krishna Murthi Rao 29-	Brahmin	Direct Recruitment	Special	158 & 31 7/30	Sept 1930

Asst master, Mid Sc. School, Thalak. 25-1-30	Narain Rao.	Brahmin	Direct Recruitment	Special	467 of 1/30	10.11.30.
Weaving Instructr, Govt High School, Tenkasi 50/-	Pulla Swamy	Nonbrahmin	do	General	455 of 1/30	20.2.31.
			The 3 Special Vacancies are 257, 258 & 467			
Asst master, Middle School, Kadaba. 35/-	Gopala Krishna	Iyengar	Direct Recruitment	Special	528 of 18/9/30	8.10.31.
Asst master, Cuddal 40/-	Ramachandra	Naidu	do	Special	520 of 18/9/30	10.11.30.
Adikaimetikka Boarding House Master.	Naidu					
Master Master, Empress, P.B. Srikantish Girls' School, Tenkasi. 25-1-30.		Brahmin	do	Special	529 of 18/9/30.	C.R.B. allowed the appointment of Rangaswamiah, Pallegar, as the Vacancy in Mem No. CAB 375.19. 6/3/31.
Asst mistress, Girls' Middle School, Kunigal 40/-	Newly appointed ..		do	General. The three remain Special Vacancies are 525, 526 & 529.	651 of 21/10/30.	3.10.31.
Clerk, Taluka Normal School, Mysore 25/-	B. Krishnamurthy	Brahmin	Direct Recruitment	Special	661 of 14/11/30	20.2.31
Asst master, Govt Middle School, Kantyar. 25-1-30.	K. Ranga Char	do.	do	Special	662 of 28/10/30	20.2.31
Drill master, Govt High School Chitaldrug 25/-	Pandranga	Tailor.	do	Special	1061 of 1.1.31.	Readvertisement.
	Rao.					
Asst Master, Govt Middle School, Srirangapatna 40/-	Md Jaffar	Mohammedan.	do	Promotion. The two Direct Recruitment Vacancies are 520 & 651.	—	19.12.30.

Assistant Mistress, Women's Training College, Nagpur	35/-	G. Swarnamma Christian	do	General (Special 1027 of 1/31.	C.R.B. allowed grace

of Mrs Valsa Christian in the General vacancy, vide Govt. 3789/CRB of 24.2.3.

NB. Nos 1-17, 16, 19, 22 & 36 are State vacancies.

Nagpur.
26.7.1931.

for Deputy Director of Publicity
M. Krishnan.

1	2	3	4	5	6	7
Designation and pay of the appt that fell vacant during the Quarter [Particulars of all appts whether reported to CR Bd or not & any duration should be given]	Date of occurrence and Duration of the vacancy [If the termination of the vacancy is not known, the date of occurrence should at least be stated]	Whether action was taken to report the vacy to the ~~Subordinate~~ CR Board (No & Date of the communication to be given)	If not reported for advertisement what are the arrangements made to fill up the vacancy. [Promotion arrangements made to fill up the vacancy to be furnished in this col^n]	Name of the ~~Executive~~ Gazetted Officer who was appointed ~~(Locally)~~ to the vacancy (or in the last vacy)	His qualifications - Age and pay drawn by him	- Caste.

8

⊗ Has the appointment been made pending advertisement of the Vacancy in the Gazette? If not the stage of action taken to report the vacancy to CR Bd should be stated.

9.

If not reasons for filling up the vacancy without advertisement should be given.

For [illegible]

V I

[illegible]

Note ⁂ The Unit Officers should obtain from the Officers under their control an abstract of the Absentee Statements enclosed with the monthly Salary Bills of the respective Offices in the above form and consolidate them in his office to ascertain whether one of his Office and forward the return to the Secy CR Board not later than the 3rd week following the quarter to which it relates.

* If the promotion arrangements reported are not admissible, under the rules, enquiry should be made as to why such arrangements were made.

⊗ If the appt is reported to have been made pending advertisement, a communication for advertising the vacy should be awaited, and if not received in time, it should be called for from the Unit Officer.

[illegible] 13/7/32.

1

– Designation and pay of the appt that fell vacant during the quarter

[Particulars of all appts whether reported to CRBd or not & of alloy duration should be given]

2

Date of occurrence and

Duration of the vacancy

[If the termination of the vacancy is not known, the date of occurrence should at least be stated]

3

Whether action was taken to report the vacy to the ~~Unit Officer~~ or CR Board (No. + Date of the communication to be given)

4

reported for

If not advertisement further what are the arrangements made to fill up the vacancy.

※ [Promotion arrangements if any made to fill up the vacancy to be furnished in this col^n]

5

Name of the ~~locally available~~ qualified Candidate that was appointed ~~(Locally)~~ to the vacancy (or in the last vacy)

6

Its qualifns

– Age and – Caste – pay granted to him

8

Has this appointment been made pending advertisement of the Vacancy in the Gazette? If action taken to report the vacancy to CRB^d should be stated.

9.

If not ~~Reasons~~ for filling up the vacancy without advertisement should be given.

~~For use~~

Note:- The Unit Officers should ~~collect~~ obtain from the Officers under their control an ~~extract~~ abstract of the Absentee statements enclosed ~~to~~ with the monthly Salary Bills of the respective Officers in the above form and consolidate them in his office to get them with that of his Office and ~~forward the Consolidated Statement~~ the return to the Secy CR Board not later than the 3rd week following the quarter to which it relates.

※ If the promotion arrangements reported are not admissible, under the rules, enquiry should be made as to why such arrangements were made.

Ⓧ If the appt is reported to have been made pending advertisement, a communication for advertising the vacancy should be awaited, and if not received in time, it should be called for from the Unit Officer.

13/7/32.

MYSORE RAILWAYS

List of absentees during the month of.....192

WD 1425—GBPM-

Name	Rank	Monthly Salary	Leave			Rate of leave allowance	Name of substitute, if any	Rate of allowance payable to substitute	Difference between salary as drawn in the previous month and as now drawn	
			Rules under which granted, or nature	Period From	Period To				More	Less
		Rs. a. p.				Rs. a. p.		Rs. a. p.	Rs. a. p.	Rs. a. p.

Certified that in the case of subordinates no leave other than furlough and leave on private affairs for which Auditor's certificate has been obtained, has been granted until by ref Applicant's Service Book, Service Sheet or Employment Register and to Part III, Chapters XI to XIII, Mysore Service Regulations, and to New Leave Rules sanctioned for the Executive Staff R.S. 1700-1702—Ry. F. 46-0—L. 24-25, dated 6th March 1925. I had satisfied myself that it was admissible, and that all grants of leave, and departures on, and returns from leave, all periods o or deputation, all increments, transfers, and reductions. and all appointments and promotions, temporary or permanent, have been recorded in the Service Books of the persons concerned under my signa in Service Sheets of non-pensionable employees and Employment Registers of menials.

Private [illegible] (Por)

Signature and Designation .....

Fig. 14—Form 17 M. C. A. C. Vol. I

N. B.—Instructions for preparing the statement are given on the rev

(See Chapter 5 Article 75, Volume I, M. C. A

ABSENTEE STATEMENT OF THE ESTABLISHMENT

192 ನಾಲ್ ಮಾಹೆ

Name of absentee ಗೈರುಹಾಜರಾದವನ ಹೆಸರು	Designation Substantive of Absentee ಗೈರು ಹಾಜರಾದವರ ಖಾಯಂ ಹುದ್ದೆ	Pay of the vacant post ಖಾಲಿ ಹುದ್ದೆಯ ತಲಬು			Actual pay of the Absentee (Rupees per month) ಗೈರುಹಾಜರಿಯಾದವರ ತಲುಬು ಮಾಹೆಯೊಂದಕ್ಕೆ ನರ	Nature of absence ಗೈರುಹಾಜರಿಯ ಬಗೆ					Abs ಗೈರ
		Minimum ಕನಿಷ್ಠ Rs.	Increase ಜಾಸ್ತಿ Rs.	Maximum ಪರಮಾವಧಿ Rs.	Rs. as.	Kind ತರಹ	Period ಕಾಲ Y. M. D.	Office to which transferred ಯಾವ ಕಛೇರಿಗೆ ವರ್ಗ	Date and hour of commencement of absence ಗೈರುಹಾಜರಿ ಪ್ರಾರಂಭವಾದ ತಾರೀಖು ಮತ್ತು ಘಂಟೆ	Date and hour of return (to be filled in when he returns) ವಾಪಸು ಬಂದ ತಾರೀಖು ಮತ್ತು ಘಂಟೆ (ವಾಪಸು ಬಂದಾಗ ಭರ್ತಿ ಮಾಡತಕ್ಕದ್ದು)	Rate mon ಮಾಹೆಯ ದ
1	2	3	4	5	6	7	8	9	10	11	12
											Rs.

N.B.—If space is found insufficient additional sheets may be inserted as flyleaves.

ತಿಃಖ್ತೆಯನ್ನು ತಯ್ಯಾರ್ಮಾಡುವುದಕ್ಕೆ ತಿಳಿವಳಿಕೆಯನ್ನು ಹಿಂದುಗಡೆ ಕೊಟ್ಟಿರುತ್ತೆ.

(ಮೈಸೂರು ಸಿವಿಲ್ ಅಕೌಂಟ್ ಕೋಡು, 1ನೆಯ ವಾಲ್ಯೂಂ, 5ನೆಯ ಅಧ್ಯಾಯದ, 75ನೆಯ ಆರ್ಟಿಕಲ್ ನೋಡಿ.)

FOR THE MONTH OF 192 .

ತಿಬ್ಬಂದಿಯ ಗೈರು ಹಾಜರಿ ಪಟ್ಟಿ.

WD 2738—GPB—20,000—17-8-28

allowance ರಿಯ ರುಸುಂ	Acting Officer ಬದಲಿ ಆಫೀಸರ್			Extra salary as Acting or Sub Protem ಬದಲಿ ಆಥವಾ ಸಪ್ಪೊಟಂ ರುಸುಂ		To be filled up by Audit office		Remarks ಪರಾ
Amount for days of actual absence during the month ಚಾಲ್ತಿ ತಿಂಗಳಲ್ಲಿ ಕರಾರು ವಾಕ್ ಗೈರು ಹಾಜರಿಯಾದ ದಿನಗಳಿಗೆ ಮೊಬಲಗು Rs. as.	Name ಹೆಸರು	Substantive Post. ಖಾಯಂ ಹುದ್ದೆ	Substantive pay ಖಾಯಂ ತಲಬು Rs. as.	Monthly rate ಮಾಹೆಯಾನಾ ದರ Rs. as.	Amount for current month ಚಾಲ್ತಿ ತಿಂಗಳಿಗೆ ಮೊಬಲಗು Rs. as.			
13	14	15	16	17	18	19	20	21
						E. C.	s.	

Station

Date

Head of office.